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May 14, 2002

*BSD/04/2002*

**CIRCULAR TO ALL BANKS**

**RE: ITEM 3.2.22 OF THE MONETARY POLICY CIRCULAR NO. 36  
FOR THE FISCAL YEAR 2002/2003**

All licensed banks are hereby advised to refer to item 3.2.22 of the Monetary, Credit, Foreign Trade and Exchange Policy Guidelines for the fiscal year 2002/2003 and note the following clarification for the submission of statutory returns to the regulatory authorities:

1. **Mid-Month Returns** – 5 days after the 15<sup>th</sup> day of each month
2. **Monthly Returns** – 10 days after the end of each reporting month.
3. **Monthly Returns for End of Quarter** – The monthly and quarterly returns should be submitted on or before the 14<sup>th</sup> day after the end of each quarter



**O.I. IMALA  
DIRECTOR OF BANKING SUPERVISION**